

<u>Annexure - A</u>	
Name of Test	Syllabus
1. Secretariat Manual Test (One Paper)	The Kerala Secretariat Office Manual
2. District Offices Manual Test (One Paper)	The District Office Manual
3. Manual of Office Procedure Test (One Paper)	Manual of Office Procedure for use in Offices other than Secretariat
4. Departmental Test for the Staff of the Kerala Public Service Commission	The Kerala Public Service Commission Office Manual
5. P W D Manual Test	The Kerala P W D Manual and additions amendment to it from time to time (With Books)
6. Account Test (Lower) – (4 Papers)	<ol style="list-style-type: none"> 1. Kerala Service Rules (With Books) 2. Kerala Financial Code Volumes I and II and Kerala Budget Manual (With Books) 3. Kerala Account Code Volume I (With Books) and Introduction to the Indian Government Accounts and Audit (V Edition except Chapter 12, 26, 27, 28 and 29) (Without Books). 4. The Kerala Treasury Code Volume I and II and Kerala Account Code Volume II (With Books).
7. Account Test (Lower) for the Ministerial and Executive Staff of the K S E Board - (4 Papers)	<ol style="list-style-type: none"> 1. Kerala Service Rules (With Books) 2. Kerala Financial Code Volumes I and II and the Kerala Budget Manual (With Books). 3. Elements of Commercial Accounts Book-keeping - All Chapters except Chapters XIII and XV dealing in Partnership Accounts and Company Accounts respectively of the Books Double Entry Book-Keeping by Jamshed R. Batliboi. 4. Kerala Account Code Volume I and Kerala Treasury Code Volume I (With Books).
8. Account Test for Executive Officers (2 Papers)	<ol style="list-style-type: none"> 1. Kerala Financial Code Volumes I and II. The Kerala Account Code Volume I

	<p>and Kerala Budget Manual (Chapters I to IV, VI and VII) (With Books).</p> <p>2. Kerala Service Rules (With Books).</p>
9. Account Test (Higher) – 4 papers	Part I
	<p>1. Kerala Financial Code Volumes I,II and Kerala Budget Manual (With Books).</p>
	Part II
	<p>1. Introduction to Indian Government Accounts and Audit (V edition except Chapters 12, 26, 27, 28 and 29) (Without Books). The Constitution of India (With Books) and Kerala Accounts Code Volume I (With Books).</p> <p>2. Kerala Treasury Code Volumes I and II and the Kerala Account Code Volume II (With Books).</p> <p>3. Kerala Service Rules (With Books).</p>
9A. Account Test (Higher) – 5 papers for those working in P W D and Electricity Board	Part I
	<p>1. Kerala Public Works Account Code and Kerala Account Code Volume III (With Books).</p> <p>2. Kerala Financial Code Volumes I, II and Kerala Budget Manual. (With Books).</p>
	Part II
	<p>3. Introduction to Indian Government Accounts and Audit (V edition except Chapters 12, 26, 27, 28 and 29) (Without Books). The Constitution of India (With Books) and Kerala Accounts Code Volume I (With Books).</p> <p>4. Kerala Treasury Code Volumes I and II and the Kerala Account Code Volume II (With Books).</p> <p>5. Kerala Service Rules (With Books).</p>
10. Kerala P W D Test (2 Papers)	<p>1. Kerala P W D Code (With Books)</p> <p>2. Kerala P W D Account Code (With Books)</p>

11. Departmental Test for the Ministerial Staff of the K S E Board (4 Papers)	<ol style="list-style-type: none"> 1. Kerala P W D Code (With Books) 2. Kerala P W D Account Code (With Books) 3. Electricity Supply Act (Chapters I to IV and VI), Store Accounting Rules, Tariff and Revenue Accounting Rules. 4. Departmental Manual of Office Procedure.
12. Departmental Test for Executive Staff of K S E Board (3 Papers)	<ol style="list-style-type: none"> 1. Kerala P W D Code (With Books). 2. Kerala P W D Accounts Code (With Books). 3. Electricity Supply Act, Electricity Act and Rules Store Accounts, Tariff and Revenue Accounting Rules.
13. The Kerala Municipal Tests (3 Papers)	<ol style="list-style-type: none"> 1. Kerala Service Rules (With Books). 2. Kerala Financial Code Volumes I and II and the Kerala Budget Manual, Kerala Account Code Vol.I and II (With Books). 3. Act and Rules, Special Services Rules and Standing Orders as described hereunder (With Books). <ul style="list-style-type: none"> (a) Kerala Municipalities Act and Rules. (b) The Kerala Municipal Corporation Act, 1961. (c) Local Authorities Loans Act and Rules. (d) Local Authorities Entertainment Tax Act and Rules. (e) Places of Public Resort Act and Rules. (f) Public Health Act and Rules. (g) Food Adulteration Act and Rules. (h) Town Planning Act and Rules. (i) Cattle Trespass Act and Rules. (j) Other Acts and Rules prescribed from time to time. (k) Special Service Rules framed for Local Body Employees. (l) Standing Orders in respect of Municipal Matters.
14. Municipal Department Test (One Paper)	<ol style="list-style-type: none"> 1. Act and Rules, Special Service Rules and Standing Orders as described hereunder (with books). <ul style="list-style-type: none"> (a) Kerala Municipalities Act and Rules.

	<p>(b) The Kerala Municipal Corporation Act, 1961.</p> <p>(c) Local Authorities Loans Act and Rules.</p> <p>(d) Local Authorities Entertainment Tax Act and Rules.</p> <p>(e) Places of Public Resort Act and Rules.</p> <p>(f) Public Health Act and Rules.</p> <p>(g) Food Adulteration Act and Rules.</p> <p>(h) Town Planning Act and Rules.</p> <p>(i) Cattle Trespass Act and Rules.</p> <p>(j) Other Acts and Rules prescribed from time to time.</p> <p>(k) Special Service Rules framed for Local Body Employees.</p> <p>(l) Standing Orders in respect of Municipal Matters (Common paper under item 13 (3) above).</p>
<p>15. Local Fund Audit Department Test (Higher) (3 Papers)</p>	<p>1. Acts and Rules as described hereunder (with books).</p> <p>(a) Constitution of India.</p> <p>(b) Kerala Municipal Corporation Act and the Rules hereunder.</p> <p>(c) The Court of Wards Act and Rules thereunder.</p> <p>(d) The Kerala Municipalities Act and the Rules thereunder.</p> <p>(e) Kerala Panchayat Act and Rules thereunder.</p> <p>(f) The Kerala Local Authorities Entertainment Tax Act and the Rules thereunder.</p> <p>(g) The Kerala Local Authorities Loans Act and Rules thereunder.</p> <p>(h) The Kerala Places of Public Resort Act and the Rules thereunder.</p> <p>(i) The Public Health Act and the Rules thereunder.</p> <p>(j) The Food Adulteration Act and the Rules thereunder.</p> <p>(k) The Town Planning Act and the Rules thereunder.</p> <p>(l) The Kerala Cattle Trespass Act and the Rules thereunder.</p> <p>(m) The Madras Hindu Religious and Charitable Endowments Act and Rules thereunder.</p> <p>(n) The Travancore Cochin Hindu Religious Institutions Act.</p>

	<p>(o) The Charitable Endowments Acts and Rules thereunder.</p> <p>(p) The Kerala University Act and the Statutes thereunder.</p> <p>(q) The Cochin University Act and the Statutes thereunder.</p> <p>(r) The Calicut University Act and the Statutes thereunder.</p> <p>(s) The Kerala Agricultural University Act and the Statutes thereunder.</p> <p>(t) The Kerala State Housing Board Act and the Rules thereunder.</p> <p style="text-align: center;">and</p> <p>(u) The Kerala State Rural Development Board Act and Rules thereunder.</p> <ol style="list-style-type: none"> 1. Panchayat Manual and the Kerala Municipal Corporation Manual published by Government can be used as reference books as per G.O.(Ms.) No.248/84/Fin. Dated; 9.5.1984. 2. Finances of Local Bodies and Principles of Local Fund Audit, Principles and Procedure in the Indian Audit Code and Audit Manual with special reference to Local Fund Account (with books). 3. Book-keeping and Accountancy.
16. Local Fund Audit Department Test (Lower) (2 Papers)	<p>1. Acts and Rules (with Books).</p> <p>(a) Municipal Enactments:</p> <p>(i) Kerala Municipal Corporation Act (Chapters V, VI and Schedules II and III) and the Rules thereunder.</p> <p>(ii) The Kerala Municipalities Act (Chapters V, VI, XIV, XVI and Schedule II) and the Rules thereunder.</p> <p>(b) Panchayat Enactments: The Kerala Panchayat Acts (Chapters III, IV, V, VIII and IX) and the Rules thereunder.</p> <p>(c) Other Enactments:</p> <p>(i) The Charitable Endowments Act and the Rules thereunder.</p>

	<p>(ii) The Madras Hindu Religious and Charitable Endowments Act and the Rules thereunder.</p> <p>(iii) The Travancore – Cochin Hindu Religious Institutions Act.</p> <p>Panchayat Manual and the Kerala Municipal Corporation Manual published by Government can be used as reference books as per G.O.(Ms.) No.248/84/Fin. Dated; 9.5.1984.</p> <p>2. General Knowledge, Precis and Drafting .</p> <p>(a) Office Procedure in Local Fund Audit Office including Precis and Draft writing.</p> <p>(b) Principles and Procedure of Audit of Fund Accounts.</p>
17. Kerala State Probation Test (4 Papers)	<p style="text-align: center;">Part- I</p> <p>1. Indian Penal Code</p> <p>2. Criminal Procedure Code, 1973 (Act 2 of 1974) Security Section (Chapter VIII – Sections 106 to 124) Maintenance of Public Order and Tranquility (Chapter X Sections 129-132 G.O.Ms 3/76/LA and SWD dated 5-1-1976)</p> <p style="text-align: center;">Part-II</p> <p>1.(a) Probation of Offenders Act, 1958 Central and the Kerala Probation of Offenders Rules, 1960</p> <p>(b) Immoral Traffic Prevention Act, 1986 and the Rules framed thereunder.</p> <p>(c) Juvenile Justice Act 1986 and the Rules framed thereunder</p> <p>2. Principles of the Probation System (Probation and related measures- A publication issued by the United Nations)</p>
18. Test on Kerala Police Manual	Police Manual (with books)
19. Test on Manual of Office Procedure (Police)	Manual of Office Procedure (Police)

20. Departmental Test for the Ministerial Staff of the Vigilance Division (2 Papers)	<ol style="list-style-type: none"> 1. Police Manual (with books) 2. Manual of Office Procedure for Officers other than the Secretariat.
21. Forest Test(For Executive and Controlling Staff) (3 papers)	<ol style="list-style-type: none"> 1. General Law <ul style="list-style-type: none"> (a) The Kerala Forest Act and Rules there under (b) The Kerala Land Acquisition Act (c) The Boundary Act (d) The Cattle Trespass Act (e) The Indian Penal Code Chapters 1 to 5, 9 to 11, 17, 18 and 23 and (f) Indian Criminal Procedure Code, 1973 (Chapters 1,5,6,7,15,16,19, 20, 23, 24,26,27 and 30) 2. Law – The Kerala Forest Act and Rules there under (with books) 3. Procedure – The Kerala Forest Code and Departmental Rules (with books)
22. Forest Test (for Clerical and Protective Staff) (2 papers)	<ol style="list-style-type: none"> 1. The Kerala Forest Code (with books) 2. Law – The Kerala Forest Act and Rule there under (with books)
23. Kerala Jail Officers Test (4 Papers)	<ol style="list-style-type: none"> 1. (a) Indian Penal Code – Chapters 2,3,4 and 9 and Sections 136, 138, 220 to 225, 225 A, 225B and 227. (b) Criminal Procedure Code, 1973 (Act 2 of 1974) Chapter I, II, III, VIII, XXV, XXXII, XXXIII. (c) Travancore- Cochin Prison Act XVIII of 1950 and the Kerala Prison Rules (d) Lunacy Act (Central) 2. Sociology, Penology and Criminology 3. Test in (1) Close Order drill (2) Lathi drill, (3) Weapon Training and (4) Revolver firing (practical) 4. First Aid, Personal Hygiene and General Sanitation.

24. Kerala Jail Subordinate Officers Test (2 papers)	<ol style="list-style-type: none"> 1. A Hand-book of prison and the Kerala Sub Jail Rules 2. Test in (1) Close Order drill (2) Lathi drill, (3) Weapon Training and (4) Rifle firing
25. Kerala Co-operative Test (2 Papers)	<ol style="list-style-type: none"> 1. Elements of Banking 2. Principles of Co-operation and the Co-operative Societies Act and Rules issued thereunder. The following reference books will be used by the candidate for the preparation of the Test. <p style="text-align: center;"><u>Banking</u></p> <ol style="list-style-type: none"> (i) Banking Law and Practice – By Tannan (ii) Modern Banking in India – By S.K.Muranjan <p style="text-align: center;"><u>Co-operation</u></p> <ol style="list-style-type: none"> (i) Co-operation – Law and Practice – By Calvert (ii) Co-operation at Home and Abroad – By C.R.Fay (iii) Co-operation in India (1962 Edition)- By Prof.Bhagatswaroop. (iv) Theory and Practice of Co-operation in India – By Prof.Kulkarani <p>Candidates should study on the Co-operative Societies Act and Rules and the Madras Co-operative Manual written by Sri.J.C.Rayaon for Co-operation.</p>
26. Canal Rules Test (One Paper)	Canal Rules and Regulations Travancore and Cochin
27. Agricultural Income-tax and Sales-tax Test (3 papers)	<ol style="list-style-type: none"> 1. (a) The Kerala General Sales-tax Act, 1963 and the Rules thereunder (with books) (b) The Central Sales-tax Act, 1956, the Central Sales-tax (Registration and Turnover) Rules, 1957 and the Central Sales-tax Kerala Rules, 1967 (with books) (c) The Kerala Surcharge on Taxes Act, 1957 (with books)

	<p>2. Agricultural Income-tax Act and the Rules thereunder (with books)</p> <p>3. Book-keeping (Theory and Practical) (Time : 2 ½ hours).</p>
28. Civil Judicial Test (2 Papers)Only Bare Acts will be allowed.	<p>1. (a) Indian Civil Procedure Code (With Books)</p> <p>(b) The Kerala Civil Rules of Practice (With Books).</p> <p>2. (a) The Indian Limitation Act (With Books)</p> <p>(b) The Kerala Civil Courts Act (With Books).</p> <p>(c) The Kerala Courts Fee and Suit Valuation Act (with books).</p> <p>(d) The Kerala Stamp Act (With Books).</p>
29. Criminal Judicial Test (2 Papers)Only Bare Acts will be allowed.	<p>1. (a) Criminal Procedure Code, 1973 (Act 2 of 1974) (With Books).</p> <p>(b)The Travancore – Cochin Criminal Rules of Practice (With Books).</p> <p>2. The Indian Penal Code (With Books).</p>
30. Panchayat Test (4 Papers)	<p>1. Panchayat Act and Rules (With Books).</p> <p>2. Other Acts – Public Health Act, Cinema(Regulation)Act, The Local Authorities Entertainment Tax Act, The Places of Public Resort Act, etc. and the Rules thereon which have a bearing on the administration of the Panchayat (With Books).</p> <p>3. Account and Audit as laid down in the Panchayat Rules, 1951, etc. and Public Works in Panchayat Area (With Books).</p> <p>4. General Paper on Legal Procedure, Agricultural and other subjects like Five Year Plan (With Books).</p>
31. Departmental Test on Employment Exchange Procedure (2 Papers)	1. Placement work: This will cover placement work(including placement of physically

Exchange Procedure (2 Papers)	<p>handicapped) and Collections of Employment Market Information based on the following Chapters in Parts I, II and IV of the National Employment Service Manual Vol.I and Vol.II(With the connected EE Minutes/Notes/Amendments etc. issued from time to time. Chapters V, XIII, XVI and XVIII of Part I and all Chapters Part II and Part IV, N.E.S.M (Vol.I) with relevant Portions of N.E.S.M.(Vol.II).</p> <p>2. Special Scheme and General Instructions: This will cover Special Schemes like Vocational Guidance and Employment Counselling,Occupational Research etc. and the Chapters on (i) Study and Development of Employment Opportunities (ii) Public Relations and Publicity, (iii) Various General Instructions and (iv)Inspections and Technical Evaluation of Employment Exchanges based on the following Chapters in Paras II and III of NESM. Vol.I and Vol.II(With connected E.E Minutes/Notes/Amendments etc., issued from time to time). Chapters I to IV, XIV, XV and XVII of Part I and all Chapters of Part III. N.E.S. M Vol.I with the relevant portions of N.E.S.M. Vol.II.</p>
32. Kerala Registration Test (4 Papers)	<p style="text-align: center;">Part – I</p> <ol style="list-style-type: none"> 1. The Indian Registration Act, the Kerala Registration Rules and Table of Fees as prescribed by the Kerala Government (With Books). 2. The Kerala Registration Manual and Circular Orders (With Books). <p style="text-align: center;">Part – II</p> <p>The Kerala Stamp Act and the Rules there under and the Indian Stamp Act in respect of documents specified in entry 91 of List I (Union List) of the Seventh Schedule of the Constitution of India and the Rules relating to these documents (With Books).</p> <p style="text-align: center;">Part – III</p>

	<p>(Miscellaneous Act, etc.)</p> <p>The Transfer of Property Act, the Evidence Act, the Special Marriage Act, (Central Act 43 of 1954) and the Kerala Special Marriage Rules, 1958 and the Chitties Act and Rules thereunder, the Societies Registration Act and the Documents Writers Licence Rules (With Books).</p> <p><u>Note</u> :- (i) Until such time as the Kerala Registration Manual is published for the second paper in Part I, questions will be based on the Circular Orders issued by the Inspector General of Registration after 1.11.1956 regarding matters covered by the Registration Act and Rules and Table of Fees.</p> <p>(ii) Till Common Chitties Act and Rules and Societies Registration Act and Rules are introduced, questions in Part III will be set in two compartments 'A' and 'B'. Questions in Compartment 'A' will be compulsory for all the candidates and they will be given option to answering one of the questions in 'B'.</p> <p>(a) Compartment 'A' will contain question on:</p> <ol style="list-style-type: none"> (1) The Transfer of Property Act. (2) The Evidence Act. (3) The Special Marriage Act (Central Act 43 of 1954) and the Kerala Special Marriage Rules, 1958. (4) The Kerala Document Writers Licence Rules. <p>(b) Compartment 'B' will contain questions on:</p> <ol style="list-style-type: none"> (1) The Travancore Chitties Act and Rules thereunder. (2) The Cochin Kuries Act and the Rules. (3) The Travancore –Cochin Societies
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	Registration Act (Act XII of 1958); and (4) The Madras Societies Registration Act (One full question will be set on each of the 4 items above).
33 [A]. Departmental Test on laws relating to Motor Vehicles for the Members of the Kerala Transport Subordinate Service and the Ministerial Staff of the Motor Vehicles Department (2 Papers).	(1) Motor Vehicles Act, 1939 (Central Act IV of 1939) as amended and the Kerala Motor Vehicles Rules, 1961 (With Books). (2) Kerala Motor Vehicles Taxation Act, 1976 and the Rules made thereunder (With Books) (G.O.(P)215/76/PW dated; 22.9.1976).
B. Second Class Language Test in Malayalam for those who have not studied Malayalam for SSLC or its equivalent, as a medium of language as a Subsidiary Language (for the members of the Kerala Transport Service and the Kerala Transport Subordinate Service).	Common paper under item 41 (See also Annexure 'C')
34. Departmental Test in Code of Criminal Procedure and the Kerala Manual of Office Procedure (for the Motor Vehicles Inspectors in the Kerala Transport Service).	The Code of Criminal Procedure, 1973 (Act 2 of 1974). Covering Chapters I to VII, XII, XIII, XV to XVII, XIX to XXI, XXIII A, XXIII B, XXIV, XXVII, XXIX, XXXII and Kerala Manual of Office Procedure (with books) (G.O.Rt.1673/75/PW dated; 9.12.1975).
35. Harijan Welfare Department Test (One Paper)	Hand Book of the Harijan Welfare Department (With Books).
36. Test in Kerala Education Act and Rules (One Paper)	Kerala Education Act and Rules (Time : 2 ½ Hours).
37. Labour Department Test (3 Papers)	Part – I (One Paper – Time : 2 ½ hours – With Books) The following Acts and Rules administered by the Labour Department:- 1. Plantation Labour Act, 1961. 2. Minimum Wages Act, 1948. 3. Employment of Children Act, 1938. 4. Motor Transport Workers Act, 1961. 5. Kerala Shops and Commercial Establishments Act, 1960. 6. Payment of Wages Act, 1936 (in respect of establishment other than Factories). 7. The Beedi and Cigar Workers (Conditions of

	<p>Employment)Act, 1966 and 8. The Motor Transport Workers (Payment of Fair Wages) Act, 1971.</p> <p style="text-align: center;">Part – II</p> <p>(One Paper – Time : 2 ½ hours – With Books) The following Acts and Rules administered by the Labour Department :-</p> <ol style="list-style-type: none"> 1. Industrial Disputes Act, 1947. 2. Industrial Employment (Standing Orders Act, 1946). 3. Indian Trade Union Act, 1926. 4. Working Journalists (Conditions of Service and Miscellaneous Provisions)Act, 1955. 5. Working Journalists (Fixation of Rates of Wages) Act, 1958. 6. Maternity Benefit Act, 1961 (Central Act). 7. Kerala Industrial Establishments (National and Festival Holidays) Act, 1977. 8. Workmen’s Compensation Act, 1963. 9. The Payment of Bonus Act, 1965 and 10. The Kerala Industrial Employees Payment of Gratuity Act, 1970. <p style="text-align: center;">Part – III</p> <p>(One Paper - Time : 2 ½ hours – With Books) The following Acts and Rules administered by the Labour Department:-</p> <ol style="list-style-type: none"> 1. The Contract Labour (Registration and Abolition) Act, 1970. 2. The Payment of Gratuity Act, 1972. 3. The Kerala Payment of Subsistence Allowance Act, 1973. 4. The Kerala Agricultural Workers Act, 1974. 5. The Equal Remuneration Act, 1976. 6. The Sales Promotion Employees (Conditions of Service) Act, 1976.
38. Animal Husbandry Department Test (One paper)	Animal Husbandry Department Manual(With books)
39. Excise Test- Parts A & B (3 papers)	<p>Part A- Excise Manual</p> <p><i>First Paper</i></p>

	<p>Abkari Acts and Rules and Notifications (With books)</p> <p style="text-align: center;">Second Paper</p> <p>Prohibition Act and Rules, Medicinal and Toilet Preparation Act, and Rules. The Narcotic Drugs and Psychotropic Substances Act 1985 and the Rules made there under by the Government of India and Government of Kerala, Spirituous preparation, Inter-state Trade and Commerce Control Act, Rules (with books)</p> <p style="text-align: center;">Part B- Criminal Law</p> <p>Criminal Procedure Code, 1973 (Act 2 of 1974), Evidence Act and Indian Penal Code (with books)</p>
<p>40. The Kerala Port Department Test (One paper-with books)</p>	<ol style="list-style-type: none"> 1. The Kerala Port Department Manual 2. The Indian Ports Act, 1908 (Act XV of 1908) 3. The Merchant Shipping Act, 1958 (Act XLIV of 1958) 4. The Indian Light House Act 5. The Madras Minor Ports Harbour Crafts Rules, 1953 6. Port Conservancy Rules, Port Pier Rules governing the Warehousing of goods in the Government sheds and godowns at the Port of Travancore-Cochin, Port Cargo Boats Rules and Rules for the working of Tugs "Alappuzha" and "Venad" issued in Notification No. PWC 4-3496/55/PWC dated 18/10/1955 amended from time to time. 7. Note for the guidance of Officers in Common Wealth Countries Overseas, Territories and the Irish Republic (British Merchant Shipping and Seaman Revised). Issued by the Ministry of Transport 1963. <ol style="list-style-type: none"> (i) The Merchant Shipping (Registration of Sailing Vessels) Rules, 1960. (ii) The Merchant Shipping (Tonnage

	<p>fee Measurement of Sailing Vessels) Rules, 1960.</p> <p>(iii) The Sailing Vessels (Assignment of Free Board) Rules, 1960.</p> <p>(iv) The Sailing Vessels (Statement of Crew) Rules, 1960 and the Sailing Vessels (Inspection) Rules, 1962.</p> <p>(v) The Indian Merchant Shipping (Life Savings Appliances) Rules, 1956</p> <p>(vi) Merchant Shipping (Distressed Seamen) Rules 1960</p> <p>(vii) Merchant Shipping (Continuous Discharge Certificates) Rules, 1960.</p> <p>(viii) Merchant Marine Circulars issued by the Government of India from time to time</p>
41. Second Class Language Test (in Malayalam)	(See Annexure – C below)
42. Minority Language Test (in Tamil/ Kannada)	Translation from English to Kannada or Tamil and translation from Kannada or Tamil to English as the case may be
43. Test in Weights and Measures Act and Rules (One paper)	<ol style="list-style-type: none"> 1. Standards of Weights and Measures Act, 1976 2. Standards of Weights and Measures (P.C) Rules, 1977 3. Standards of Weights and Measures (General) Rules, 1987. 4. Standards of Weights and Measures (Approval of Models) Rules, 1987. 5. Standards of Weights and Measures (Inter-state Verification and Stamping) Rules, 1987. 6. Standards of Weights and Measures (Numeration) Rules, 1987. 7. Standards of Weights and Measures (National Standards) Rules, 1987. 8. Standards of Weights and Measures (Enforcements) Act, 1985 9. Standards of Weights and Measures (Enforcement) Rules, 1992

<p>44. Departmental Test for Assistant Electrical Inspectors (2 papers)</p>	<p style="text-align: center;">Paper-1</p> <p>Function of the Electrical Inspectorate, Kerala State Electricity Board and such other statutory organizations as envisaged in Central Statutes pertaining to generation, transmission, distribution and use of electrical energy provisions under Indian Electricity Act, 1910 and Indian Electricity (Supply) Act, 1948. Indian Electricity Rules, 1856 and Codes prescribed by Indian Standard Institution-General Ideas regarding functioning of Central Electricity Board, Central Electricity Authority, etc. Obligations of Licences as envisaged in the basic statutes (with books)</p> <p style="text-align: center;">Paper-II</p> <p>Various provisions in the State, regulations like Kerala State Electricity Duty Act and Rules, Kerala State Electricity Licensing Board Rules, Kerala Cinema Regulation Act and Rules 1975, Obligations of Licensees, Electrical Contractors, Consumers, as envisaged in State Regulations (with books)</p>
<p>45. Kerala State Housing Board Act and Rules (One paper Written test with books)</p>	<p>(i) Kerala State Housing Board Act, 1971 (19 of 1971) (ii) Kerala State Housing Board Establishment Regulations, 1977 (iii) Kerala State Housing Board Establishment Regulations (Maintenance of Accounts) Rules, 1984 (iv) Kerala State Housing Board Establishment Regulations Allotment Regulations.</p>
<p>46. Departmental Test on Kerala Head Load Workers Rules (One Paper) (With books)</p>	<ol style="list-style-type: none"> 1. Minimum Wages Act, 1948. 2. Payment of Wages Act, 1936 3. Workmen Compensation Act, 1923. 4. Payment of Bonus Act, 1965. 5. Kerala Head Load Worker (Regulation of Employment and Welfare)Scheme 1983. 6. Kerala Head Load Worker Act, 1978. 7. Industrial Dispute Act, 1947. 8. Kerala Head Load Worker Welfare Board Staff (Appointment, Service

	Conditions, Code and Conduct) Rules 2002).
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ANNEXURE-B	
REVENUE TEST – 4 PAPERS	
Name of Test	Syllabus
47 Revenue Test – I Paper	<ol style="list-style-type: none"> 1. Land Acquisition Act – 1894 2. Kerala Land Relinquishment Act –1958 3. Kerala Survey and Boundaries Act-1961 4. Kerala Escheats and Forfeitures Act 1968 5. Kerala Treasure Troves Act – 1968 6. Kerala Requisitioning and Acquisition of Property Act 1981 7. Kerala Road Fund Act – 2001 8. Kerala Land Utilisation Order – 1967 9. Kerala protection of Paddy Land and Wet Land Act – 2008 10. National Highway Act - 1956

48	Revenue Test – II Paper	<ol style="list-style-type: none"> 1. Kerala Government Land Assignment Act – 1960 2. Kerala Restriction on Transfer by and Restoration of Lands to Scheduled Tribes Act – 1999 3. Kerala Scheduled Tribe (Restoration on Transfer of Lands and Restoration of Alinated Land Act – 1975) 4. Kerala Land Conservancy Act – 1957 5. Kerala Land Development Act – 1964 6. Kerala Land Development Corporation Limited (Special Powers) Act – 1974 7. Kerala Service Inam Lands (Vesting and Enfranchisement) Act – 1981 8. Kerala Highway Protection Act – 1999 9. Kerala Protection of River Bank's and Regulation of Removal of Sand Act – 2001 10. Kerala Stay of eviction proceedings Act – 2001 11. Kerala Private Forest (Vesting and Assignment) Act – 1971 12. Sree Pandaravaka Lands (Vesting and Enfranchisement) Act – 1971 13. Sreepadam Lands Enfranchisement Act – 1969 14. Malabar Land Registration Act – 1895 15. Kannan Devan Hills (Resumption of Lands) Act – 1971 16. Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Act 2006
49	Revenue Test – III Paper	<ol style="list-style-type: none"> 1. Kerala Land Reforms Act – 1963 2. Kerala Land Tax Act – 1961 3. Kerala Revenue Recovery Act – 1964 4. Kerala Public Accountants Act – 1963 5. Kerala Board of Revenue Abolition Act – 1996 6. Transfer of Registry Rules – 1966 7. Kerala Plantation Tax Act – 1960 8. Kerala Building Tax Act – 1975 9. Kerala Building (Leases and Rent Control) Act – 1965 10. Kerala Stamp Act 1959
50	Revenue Test – IV Paper	Unified Village Manual Common Paper (with books)

ANNEXURE-C

SECOND CLASS LANGUAGE TEST (IN MALAYALAM)

Item of Syllabus	No. of marks	
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	Maximum marks	Minimum Marks	Separate Minimum	Duration of test
Written Part-A				
Translating an essay passage of Tamil/ Kannada Prose relating to Indian Subjects which contains no words that have not familiar equivalents in Malayalam (The passage may be of VII Standard)	100	35%	30%	45 Minutes
Viva Voce	Aggregate			
Part- B				
Conversing with accuracy and fluency in Malayalam	100 (70 marks out of 200)			15 Minutes

INSTRUCTIONS TO CANDIDATES

1. The examination will be held in accordance with the time-table, which will be published in Part IB of the Kerala Gazette. The time-table will also be available for reference in the Office of the K.P.S.C., Thiruvananthapuram, all District Offices of the K.P.S.C., all District Collectorates, all Taluk Offices, all District Information Offices and all Centres of the Departmental Tests. The time-table will not be issued to the candidates individually. The candidates will sign against his/her name in the list of candidates at the time of the examination, failure of which will result in the invalidation of his/her answer scripts.
2. Candidates will not be admitted to the examination unless they present to the Chief Superintendents with their Admission Tickets duly identified by the Head of the Office or Department/Institution where they are working. Candidates are directed to produce duly attested I.C and handed over the same to the invigilator. The candidates are advised to arrive at the examination centre half an hour before the commencement of the examination to facilitate verification of the admission tickets and identification certificates by the Chief Superintendent concerned. They should bring the admission tickets with them on each day of the examination. (Admission ticket is a valuable document and is to be preserved by the candidates for production before this office for the issue of pass certificate of Departmental Tests).
3. The Admission Ticket Number, name of examination and subject only should be entered on the facing sheet of the answer books in spaces provided for the purpose. Candidates are prohibited from writing their name, Admission Ticket Numbers or anything else intended to give a clue to their identity on any other part of the answer book. The answer books of candidates who fail to write their Admission

Ticket Numbers or who do not write their Admission Tickets Numbers distinctly and correctly or who write the Admission Ticket Number on any part of the books, Additional sheet etc., other than the facing sheet where space is provided for the purpose are liable to be invalidated. It is the responsibility of the candidates to see by referring to the heading of the question paper that they get the question paper meant for the test for which they have applied.

4. The answer scripts written in any ink other than black, blue or blue black will be invalidated.
5. Candidates are prohibited from communication with copying from each other and from communicating with any person outside the examination hall.
6. No candidate will be admitted to the examination who arrives more than half an hour after the commencement of the examination in the case of papers of two hours or more or duration of 15 minutes in the case of all other papers. No candidates will be allowed to quit the hall before the expiry of at least half an hour from the commencement of the examination and only after he has handed over his answer book to the Chief /Assistant Superintendent.
7. The non surrender of the answer script to the invigilator, or leaving the Hall before the closing time without his/her permission will entail disciplinary action against the candidates concerned which may result in debarment for further appearance for any test conducted by the Kerala Public Service Commission.
8. Candidates are prohibited from using Mobile Phones, Calculators or any other Electronic Devices in the Examination Hall.

Warning:- Any candidate resorting to malpractice in the examination hall will be sent out of the hall forthwith and his conduct will be reported by the Chief Superintendent to the Public Service Commission in such cases, the Commission may invalidate the answer scripts of the candidates and debar them from appearing for the tests and in the case of candidates in service the matter may also be reported to the Heads of Department and the Director of Vigilance Department for further action.

Note:-This admission ticket should be kept for being produced at the time of issue of Certificates.